

LINKS PROMOTIONAL TASK GROUP

8th May '08 – Notes of Meeting

Present:

Andi Parker	-	Involvement Worker, Gateshead Council
Kay Parker	-	Resident
Bill Llewellyn	-	Resident
Annie Murphy	-	GVOC
Ian Mason	-	Resident
David Wallace	-	Voluntary Worker
Vicky Parsons	-	Older People's Assembly
Esther Ward	-	Older People's Assembly
Janet Butler	-	Community Bridge Building
Mish Loraine	-	Gateshead Mental Health User Forum
Anya Simpson	-	Gateshead Mental Health User Forum

Apologies:

Christine Squires	-	Resident
Lyn Boyle	-	Planning and Dev Manager Gateshead Council
Janice Todd	-	Carer
Gev Pringle	-	GVOC

1. Welcome, Introductions & Apologies

.... & Happy Birthday to Vicky!

2. Minutes of last meeting (17.04)

These were agreed, no matters arising.

3. Ground Rules for Meetings

These were circulated with the new amendments from the Steering Grp meeting. The Task Group agreed they would accept these.
First policy agreed as Code of Conduct

4. Rotating & Role of Chair

We agreed at the Interim Steering Grp to rotate the role of Chair to help build ownership of the LINK.
Second policy agreed.
No volunteers to Chair future meetings – AM/AP will continue.

5. Action Plan

Annie circulated Action Plan, based on discussion & outcomes from last meeting. This will be reviewed, and is not set in stone. It has been broken down into sizeable chunks to get the work going.

6. Database

LINK database passed to GVOC this week. They now hold responsibility for updating membership list.

7. Marketing Materials

Design Team hope to have some ideas with us by early next week. Agreed we will take these to the Interim Steering Group.

8. Raising Profile/Getting People to 'join'

During Adult Learning Week will try & find out who else is there and any of the Stallholders would be prepared to have LINK material on their stalls – AM

Need dates for the other “Events” mentioned – AM

To contact members and ask if they willing to volunteer on key dates – AM

EW offered use of some old stands from the O.P. Assembly

Need to check if anything going into the media about these Awareness Weeks and/or to advertise the events – AP to check if anything going into C.News

9. Flyer/Poster/Newsheet

Discussion about content of both. AM took info away and will create draft poster and Flyer with aim to take to Interim Steering Grp for discussion/decision.

IM suggested using images of Health & Social Care

JB suggested using ‘photosymbols’

10. Volunteer Form

Amended version circulated. Further improvements suggested. Action: AP

Date of Next Meeting: Thursday 22nd May 3 – 5 pm Blaydon Room

- Apologies from Mish, Anya, Vicky